

山形大学短期交換留学プログラム

# STEP-YU

Short-Term Exchange Programs at Yamagata University

**Spring Semester 2024- Spring Semester 2025**

*For further information, please contact:*

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# 1. Yamagata University

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Yamagata University has six faculties with twelve study courses and six post-graduate courses. Its four campuses are Kojirakawa (Humanities and Social Sciences; Education, Art and Science; and Science) and Iida (Medicine), both in Yamagata City, Yonezawa (Engineering), and Tsuruoka (Agriculture).

The total number of students is about 9,000. One of the leading universities in the Tōhoku area of Northern Japan, it fulfills an important role in both study and research. Aiming at ‘symbiosis between nature and man’, Yamagata University is highly active in developing human resources that will support the next generation, pursuing and developing knowledge, and working towards the prosperity of society in our region.

Currently (May 1, 2023), 302 students from 40 countries are studying at Yamagata University, and there are exchange agreements with 89 universities in 33 countries for both students and academic teachers.

# 2. STEP-YU

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Yamagata University offers two short-term programs for international students, providing students from our exchange universities with an opportunity to study here in Japan while being registered at their home schools. These programs are called STEP-YU (Short-Term Exchange Program at Yamagata University).

General ( <i>Ippan</i> ) Exchange Program	<u>Duration:</u> One semester or one year	<u>Available to</u> students from universities on exchange agreement with Yamagata University or its faculties
Yamagata University Japan Studies Program (JSP)		

Mutual exchange of course credits and exemption from tuition fees for a fixed number of students are part of our exchange agreements. A list of our partner universities is available on our website.

## General (Ippan) Exchange Program

### Outline

This program aims to help both undergraduate and graduate students to further their Japanese language ability and their understanding of Japan, as well as their special studies and research. It offers regular faculty classes given in Japanese. Enrollment is generally possible in all faculties and post-graduate courses but may be limited to undergraduate students, depending on the contents of the agreement. Graduate students of science are expected to be fluent enough in Japanese for their everyday life, even if they perform their research in English. Therefore, students with low Japanese proficiency are strongly recommended to undergo Japanese language training, *both before coming to Japan and during their study at Yamagata*. Some even may have to change their program after application. As for possibilities to perform research in English, please ask your faculty directly.

### Program Terms

April 1, 2024 either to September 30<sup>th</sup>, 2024, or March 31<sup>st</sup>, 2025

October 1, 2024 either to March 31<sup>st</sup>, 2025, or to September 30<sup>th</sup>, 2025

### Conditions of Application

- Enrollment at a university or faculty on exchange agreement
- At least in the second year of undergraduate study at the time of application
- At least level N2 of the Japan Foundation’s Japanese Language Placement Test
- Students who have already graduated from their home university, or who will graduate from their home university during the period of their intended study at Yamagata, may not apply

- Students who wish to study at the Faculty of Engineering, School of Science and Engineering, or at the Graduate School of Organic Materials Science, please refer to the guidelines of the STEP-YUFE program, the specialized exchange program for engineering. Details available at <http://yu-eng-iec.sakura.ne.jp/en/>

## **Yamagata University Japan Studies Program (JSP)**

### **Outline**

This program has been designed for undergraduate students in order to further their understanding of Japan independent of their Japanese language ability. Therefore, lectures on aspects of Japanese culture and society are offered in English. Students will be assigned to one of the faculties on Kojirakawa campus.

### **Program Terms**

April 1, 2024 either to September 30<sup>th</sup>, 2024, or March 31<sup>st</sup>, 2025

October 1, 2024 either to March 31<sup>st</sup>, 2025, or to September 30<sup>th</sup>, 2025

### **Conditions of Application**

- Enrollment at a university or faculty on exchange agreement
- At least in the second year of undergraduate study at the time of application
- Successful participation in at least 150 hours (one year) of Japanese language study at a teaching institution
- If level N3 of the Japan Foundation's Japanese Language Placement Test has not been attained, and the applicant is not a native speaker of English (or bilingual), the results of an English language test (e.g., TOEIC, IELTS, CET) will also have to be submitted
- Students who have already graduated from their home university, or who will graduate from their home university during the period of their intended study at Yamagata, may not apply

### 3. Class Contents

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#### **General (Ippan) Exchange Program**

##### **Japanese Language Course (Yamagata City Area)**

All students are going to take Japanese languages classes at the level corresponding with the results of their placement test. The following are our Spring Semester courses; each class takes 90 minutes.

LEVEL	COURSE	SUBJECT (LESSONS PER WEEK, CREDITS)
Lower Elementary	Elementary Japanese 1	Integrated Skills (4, 3), Reading (1, 1), Writing (1, 1)
Upper Elementary	Elementary Japanese 2	Integrated Skills (4, 3), Reading (1, 1), Writing (1, 1)
Lower Intermediate	Intermediate Japanese 1 (Spring)	Integrated Skills (4, 4), Reading (1, 1), Writing (1, 1)
Upper Intermediate	Intermediate Japanese 2 (Spring)	Integrated Skills (4, 4), Reading (1, 1), Writing (1, 1)
Common Subjects		Kanji 1 (1, 1), Kanji 2 (1, 1), Kanji 3* (1, 1), Kanji 4* (1, 1)
Lower Advanced	Advanced Japanese 1 (Spring)	Writing (1, 2), Speaking (1, 2)
Upper Advanced	Advanced Japanese 2 (Spring)	Writing (1, 2), Speaking (1, 2)
Research Instruction	Independent Study Project	Independent Study Project II (1, 2)

##### **Supplementary Japanese Language Courses (Yonezawa Area)**

The following are our Spring Semester courses; each class takes 90 minutes; there are no credits given.

LEVEL	SUBJECT
Beginner	General Japanese 1, Kanji
Lower Intermediate	General Japanese 2, Japanese Skills 2
Upper Intermediate	General Japanese 3, Japanese Skills 3
Advanced	General Japanese 4, Japanese Skills 4

*Business Japanese language course for graduate students is also available.*

##### **Supplementary Japanese Language Courses (Tsuruoka Area)**

The following are our Spring Semester courses; each class takes 90 minutes; there are no credits given.

LEVEL	SUBJECT
INTRODUCTORY	

For regular specialized classes taught in Japanese, see the websites of each faculty and graduate school.

#### **Yamagata University Japan Studies Program (JSP)**

For the Japanese language course included, see above for details.

##### **Japanese Culture**

The following are our 2023 courses; each class takes 90 minutes.

Spring Semester:

- An Introduction to Japanese Culture II (1, 2)
- Introduction to Dialectology (1, 2)
- Introduction to Japanese Linguistics I (1, 2)
- Japanese Rites of Passage (1, 2)
- Japanese Literature on Screen (1, 2)
- Showa Japan I (1,2)
- Japanese pastimes – History and their Effect on Society (1, 2)

Comparing Contemporary Views on Political and Cultural Issues  
from Japanese and European Perspectives (1,2)

Fall Semester:

An Introduction to Japanese Culture I (1, 2)  
Introduction to Elements of Japanese Society (1, 2)  
Japanese Short Stories (1, 2)  
Seminar on Cross-cultural Understanding (1, 2)  
Showa Japan II (1, 2)  
Japanese Rites of Passage (1, 2)

**Some of the Class Contents (Spring Term, 2023)**

Spring Semester:

Cherry blossom viewing and picnic  
Pottery making  
Visit Yamadera  
Japanese traditional musical instrument  
Japanese street art *nankin tamasudare* (plate spinning)  
Buddhist meditation (*zazen*)  
Japanese traditional game (*kendama*) etc.

**Other Intercultural Experiences (2023)**

Field trip for international students and tutors  
Field Trip~Discover the Charms of Yamagata~  
Visits to local families and schools  
Hanagasa (one of the biggest local festivals)

Yamagata University International Friendship Circle and various international exchange groups organize valuable opportunities such as *Imonikai*, as well.

## 4. Life in Japan

### Academic Schedule

SEMESTER	DATE	DETAILS
SPRING	April	<b>Start of Spring Semester</b> Orientation, Japanese Language Placement Test, Class Registration
	late July - early August	Final Exams
	early August - mid-September	Summer Vacation
AUTUMN	mid-September	<b>Start of Autumn Semester</b> Orientation, Japanese Placement Test
	October	Class Registration
	late December - early January	Winter Vacation
	early February	Final Exams
	late February - March	Spring Vacation

### On arrival

After arriving in Yamagata, students will be lodged at either Yamagata International House or the Seimei Dormitory. Within two or three days, students will be required to register their addresses, open bank accounts and take their Japanese Placement Test, as well as to participate in a study orientation. Students are expected to register for their classes during the first week of term. A regular Yamagata University student will act as tutor in order to help you to get used to life in Yamagata.

### Housing

Of the short-term international students at Yamagata University in Yamagata City, about 60 can be accommodated at either Seimei Dormitory or at International House (Kasumichō). Your location will be decided in advance by the International Center. If the number of applicants should exceed the capacity of both dormitories, you may be required to live in a private apartment near the campus. Kasumichō International House is about 20 minutes from the campus, close to Yamagata Station, with good shopping opportunities. Seimei Dormitory will be about 30 minutes from Kojirakawa Campus, with a shuttle bus available (schedule varies according to season).

Details of dormitory and communal service fees (per calendar month) and security deposits (payable upon check-in) are shown below. Bedding fees are about ¥10,000 for one semester or about ¥13,000 for one academic year. Electricity, gas, and water are paid separately. Fees include internet connection. The number of single rooms is limited; some students may have to share a two-bedroom apartment, generally arranged with respect to nationality. The security deposit is used for cleaning and other expenses upon moving out. After deductions for any damage or loss, the balance will be returned to you upon your departure.

Dormitory	Room Type	Fee	Communal Services	Security Deposit
Kasumichō Int. House	Single	¥5,900	¥4,000	¥30,000
	Couple	¥11,900	¥4,000	¥36,000
	Family	¥14,200	¥4,000	¥45,000
Seimei Dormitory	Single	¥10,000	¥4,000/Only at move-in	¥30,000

### Cost of living

Students who do not lodge at International House or Seimei Dormitory will be helped to find a room:

- furnished room: ¥50,000 to ¥70,000
- furnished room with bath and toilet: ¥30,000 to ¥50,000
- room with shared bath and toilet: ¥15,000 to ¥20,000

Upon moving in, a deposit equivalent to one to two months' rent will have to be paid as guarantee money. Living in Yamagata, students will not only have to pay for their room rent, but also for utilities, food, transportation, internet, mobile phone and entertainment. In total, this will come to approximately ¥70,000 per month. If students do decide to work part-time, to a degree that will not harm their studies, they will have to obtain an advance permission to engage in activities outside those allowed by their visa, by submitting a special form, called *Application for Permission to Engage in Activity other than that Permitted under the Status of Residence Previously Granted*, and then receive approval at the Immigration Office. You may obtain on-the-spot permission to work upon first entering Japan when you pass through immigration.

For housing and living costs in the Yonezawa area, please check the guidelines of STEP-YUFE at <http://yu-eng-iec.sakura.ne.jp/en/>.

### **Insurance**

Exchange students are required to join the two types of insurance outlined below.

- (I) National Health Insurance (approx. ¥21,000 per year). International students residing in Japan and holding a student visa are required to join the National Health Insurance program. To receive medical treatment, simply show your insurance card at the hospital. Students need only pay 30% of any medical costs.
- (II) Supplementary Insurance (approx. ¥12,500 per year). Personal liability insurance covers damage done to other persons such as might occur in everyday life, as well as any out-of-court settlement and mediation service costs.

### **Withdrawal from the Program**

Withdrawal from the STEP-YU program will have to be notified to the Study Abroad Student Support Office (during business hours) at least three weeks before planned departure. Residents of International House or of Seimei Dormitory may check out only during business hours. Students who live in a private apartment should refer to the relevant clauses in their contract. As for private apartments, Yamagata University will not be responsible for your checking-out arrangements.

## 5. How to Apply

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For the selection of candidates for STEP-YU, grade point average, plan of study and research, and the two letters of recommendation issued by teachers will be considered. Students applying for the program are asked to send their complete application materials by registered mail to the address on the cover of this pamphlet, through their home university's International Studies Office. Deadline for applications (Japan time) is

- November 1 2023 for students starting April 2024
- May 1 2024 for students starting October 2024

Details of required application forms, and their designated format, are shown below. Forms are available at <https://www.yamagata-u.ac.jp/en/international/programs/step-yu/>.

Form	Document	Format
1-1	Application Form	Word
	Certificate of English Language Test <b>Read Section 2 carefully before completing</b>	PDF
1-2	Plan of study or research	Word
2-1	Recommendation letter from applicant's Japanese language instructor at home institution	PDF
2-2	Recommendation letter from academic instructor at home institution who has known applicant for at least one year. <b>Form 2-1 and 2-2 must be from different instructors.</b>	PDF
3	Health Examination Report <b>If you cannot send documentation via e-mail for security reasons, regular mail is possible. Let us know in advance of application.</b>	PDF
4	Photo document	Word
n/a	Application for Certificate of Eligibility *Please attach a certificate regarding the payment of accommodation expenses. (eg. Certificate of receipt of the scholarship, Certificate of bank balance of the financial supporter )	Excel
n/a	Academic Transcript	PDF
n/a	Copy of Certificate of Japanese Language Proficiency Test or other Japanese tests if taken	PDF
n/a	Copy of passport <b>Passport should be valid for the entire length of stay at Yamagata University. Color pdf format only: no black and white.</b>	color PDF
n/a	Application Form for Residence Approval	PDF
n/a	Supplementary insurance details. <b>To be submitted after arrival in Japan.</b>	

## 6. Notification of Results

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Results of applications to Yamagata University will be sent to the office in charge of studying abroad at the applicant's home university by mid-March or late August, respectively. The Certificate of Eligibility necessary for

obtaining a visa will be sent to the same office by mid-March for students planning to enter Japan in April, or by late August for those planning to enter Japan in October. We ask all students to undergo the necessary procedures with their Japanese Embassy or Consulate, and to get their plane tickets by themselves early enough. Note that even after a Letter of Acceptance has been issued, the acceptance process can and will still be suspended if the submitted documents are found to be insufficient.