



**MEMORANDUM OF AGREEMENT OF COOPERATION**  
between  
**CHIANG MAI UNIVERSITY**  
and  
**THE UNIVERSITY STUDIES ABROAD CONSORTIUM**



This Agreement describes a mutual understanding on the parts of the University Studies Abroad Consortium (USAC) and Chiang Mai University (CMU), each individually referred to hereafter as a “Party” and collectively referred to hereafter as “the Parties”. This Agreement supersedes the previous Memorandum of Agreement of Cooperation between USAC and CMU signed on August 1, 2016.

**Recitals**

Whereas, USAC seeks to provide a quality, academically rigorous, and affordable study abroad program in Thailand;

Whereas, Chiang Mai University seeks to promote and encourage global understanding, diversity, and internationalization on its campus;

Whereas, Chiang Mai University and USAC desire to work together as stated herein to enhance the mutual goals of internationalization of higher education and cross-cultural understanding.

Now, therefore, the Parties agree as follows:

**1. Objectives**

- 1.1. The Parties agree to further the development of cultural exchange opportunities through activities such as student mobility, teaching and research activities, internship placements, language exchange, participation in lecture, academic seminars, and meetings.
- 1.2. The Parties agree to identify specific areas and activities of academic collaboration that shall be determined by mutual accord in writing (Addendum) and will not exceed the validity of the present Agreement. All the expenses in executing the Agreement will be negotiated and subject to approval of the involved Faculties, Schools, Departments, and Institutes of both Parties.
- 1.3. Matters arising in relation to the implementation of the joint academic projects shall be negotiated and subject to the approval of the involved Faculties, Schools, Departments, and Institutes of both Parties.

**2. Term**

- 2.1. This Agreement shall become effective on the date when representatives of both Parties affix their signature to the Agreement and will remain in force for five (5) years. This Agreement shall be renewed automatically thereafter and may be terminated at any time by either Party with six (6) months written notice. In the case of termination, the programs that have already been approved by both Parties by the date of the written notice shall be allowed completion under the conditions of this Agreement.

**3. Responsibilities of USAC**

- 3.1. Appoint a Resident Director (RD) who will be the USAC liaison to CMU. The RD will provide all student information to CMU, arrange for housing, airport pickup, course registration, field trips, and orientation. The RD will also deal with student health and other emergencies, arrange for joint activities between CMU and USAC students, take care of all transportation and other services aimed at the well-being of USAC students.

- 3.2. Compensate CMU, its faculties and staff for providing lecture, instruction, and classrooms to coincide with the USAC calendar. All payments from USAC to CMU shall be made through the USAC Thailand Foundation, the legal entity of USAC in Thailand.
- 3.3. Provide Visiting Professors (VPs) from the USAC Affiliate Universities. A reasonable number of CMU students are welcomed into the VPs' courses. Furthermore, CMU may request that the VPs give a university-wide presentation and collaborate in relevant research.
- 3.4. Provide a partial scholarship for CMU students to participate in selected USAC programs abroad during a summer session upon mutual agreement between both Parties and the availability of sufficient funding. The USAC-CMU scholarship is to be offered on behalf of the USAC Thailand Foundation. The scholarship should cover tuition fees, accommodation, and settlement fee related to the program activities. The scholarship aims to support Thai students to study abroad and gain direct experience through the USAC learning traditions. The scholarship recipient will, in return, be an ambassador of USAC on CMU campus and participate in any USAC program activities when possible.
- 3.5. Facilitate the transfer of CMU students who desire to continue their studies at universities or programs associated with USAC, supporting them in all bureaucratic formalities that may arise.

#### 4. Responsibilities of CMU

- 4.1. Provide classrooms for instruction and assist in locating faculty to teach USAC courses. Courses may be cancelled six weeks prior to the beginning of the term due to inadequate enrollment.
- 4.2. Provide an unfurnished space with internet access and a telephone line which will be used as the USAC office for the USAC Resident Director and support staff, a space for VPs, etc. USAC will furnish the room and pay for office utilities, telephone charges, photocopying, and other such expenses.
- 4.3. Provide basic cleaning and maintenance of the office, the classrooms, and other facilities.
- 4.4. Provide letter of admission to USAC students and VPs for the purpose of applying a Non-Immigrant visa in a timely fashion.
- 4.5. Provide CMU student ID and library cards to each USAC student and allow them to have access to the library, sports facility, and other campus resources.
- 4.6. Set up a joint committee with the USAC Resident Director as the chairperson in selecting the recipient of the USAC-CMU scholarship. The award of the scholarship must be approved upon mutual agreement between both Parties.

**For Chiang Mai University**

*N. Nantachit*

Clinical Professor Niwes Nantachit, M.D.  
President

Date: 1 August 2021

**For the University Studies Abroad Consortium**

*Alyssa Nota*

Alyssa Nota, Ph.D.  
President and CEO

Date: 1 August 2021



**ADDENDUM TO MEMORANDUM OF AGREEMENT**  
between  
**CHIANG MAI UNIVERSITY**  
and  
**THE UNIVERSITY STUDIES ABROAD CONSORTIUM**



This Addendum clarifies the specific collaboration between the University Studies Abroad Consortium (USAC) and Chiang Mai University (CMU) through Faculties, Schools, Departments, and Institutes.

1. The School of Lifelong Education agrees to assist in registration process and obtaining student ID cards, library cards, and access to CMU Jumbo Plus internet account to USAC students. The School agrees to be the liaison of CMU in providing administrative and logistical support to the USAC collaboration with other Faculties, Schools, and Institutes within CMU.
2. The Faculty of Political Science and Public Administration agrees to provide an unfurnished room with internet access and a telephone line which will be used as the office of the USAC Thailand Foundation, the legal entity of USAC in Thailand. The Faculty also agrees to provide classrooms to be used for USAC classes.
3. The RD, in consultation with CMU, shall work with Faculties, Schools, Departments, and Institutes within CMU to provide for instruction and assist in locating faculty members to teach academic courses in a variety of disciplines. The RD shall confirm the list of courses to the relevant Faculties, Schools, Departments, and Institutes at least two (2) months prior to the beginning of the term. Courses may be cancelled four (4) weeks prior to the beginning of the term due to inadequate enrollment.
4. USAC is responsible for paying the following items to the designated Faculties, Schools, and Institutes of CMU as agreed on the following terms. The payment must be done no later than two (2) weeks after the beginning of a USAC term.
  - 4.1. Payment to the School of Lifelong Education, CMU
    - 4.1.1. University fee per semester/session 1,200 THB per student
  - 4.2. Payment to the Faculty of Political Science and Public Administration, CMU, regarding administration fee and operation of joint activities with Thai students
    - 4.2.1. Faculty administration fee per semester 15,000 THB per student
    - 4.2.2. Faculty administration fee per summer session 7,500 THB per student
  - 4.3. Payment to Faculties, Schools, Departments, and Institutes for providing lectures, class activities, and field studies to USAC students.
    - 4.3.1. Instruction fee for a three (3) credit course or equivalent 45,000 THB per course
    - 4.3.2. Instruction fee for a two (2) credit course or equivalent 30,000 THB per course
    - 4.3.3. Instruction fee for a one (1) credit course or equivalent 15,000 THB per course
    - 4.3.4. Other additional expenses related to class activities and field studies shall be paid by USAC, upon mutual agreement with the responsible Faculties, Schools, Departments, and Institutes.

This Addendum shall remain effective from August 1, 2021 through July 31, 2026. The Parties shall agree on new terms no later than three (3) months prior to the expiration of this current Addendum.

**For Chiang Mai University**

**For the University Studies Abroad Consortium**

*N. Nantachit*

Clinical Professor Niwes Nantachit, M.D.  
President

*Alyssa Nota*

Alyssa Nota, Ph.D.  
President and CEO

Date: 1 August 2021

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